**Step 1: Go to URL: http://ccfyourhome.org/ministryheads**

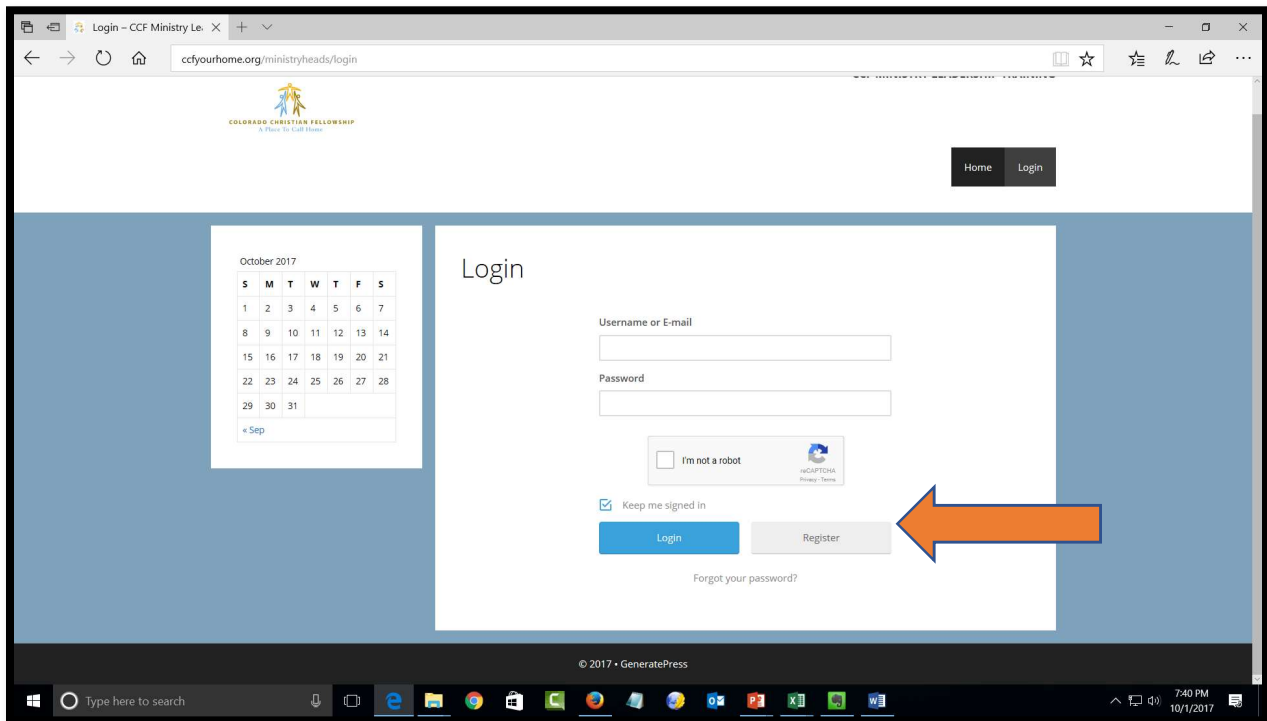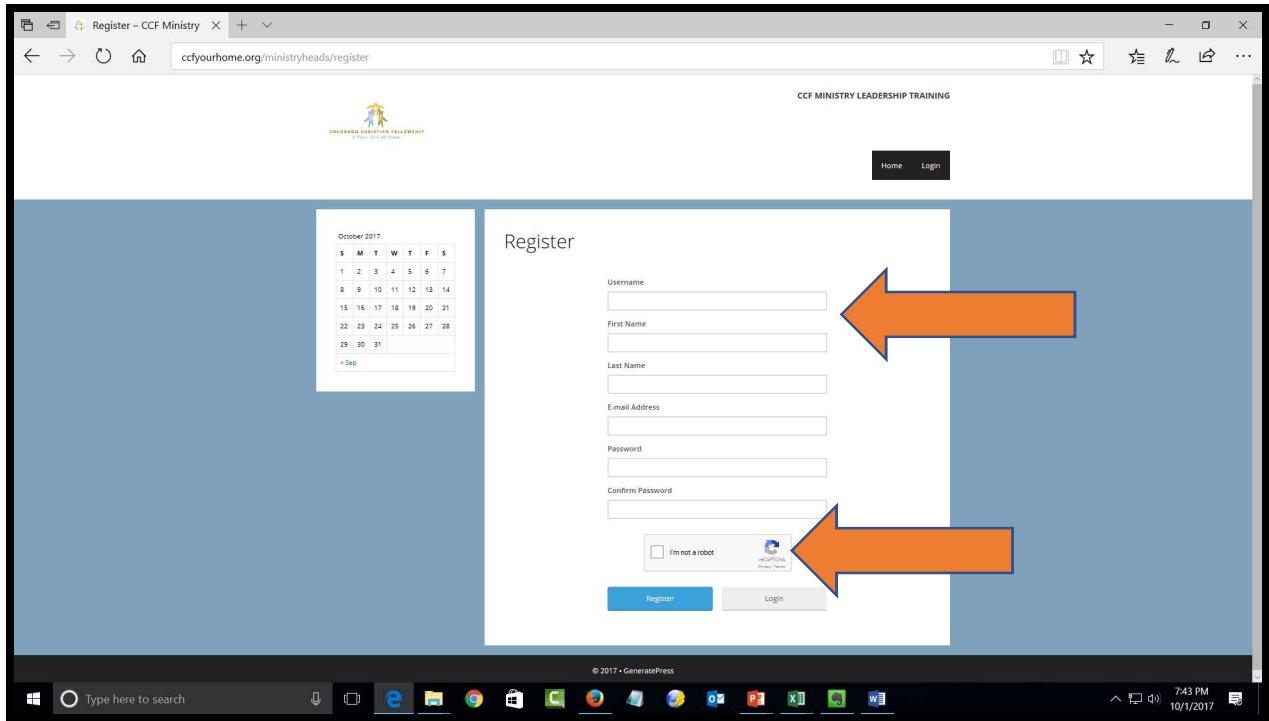**Step 2: Click "Login" tab**
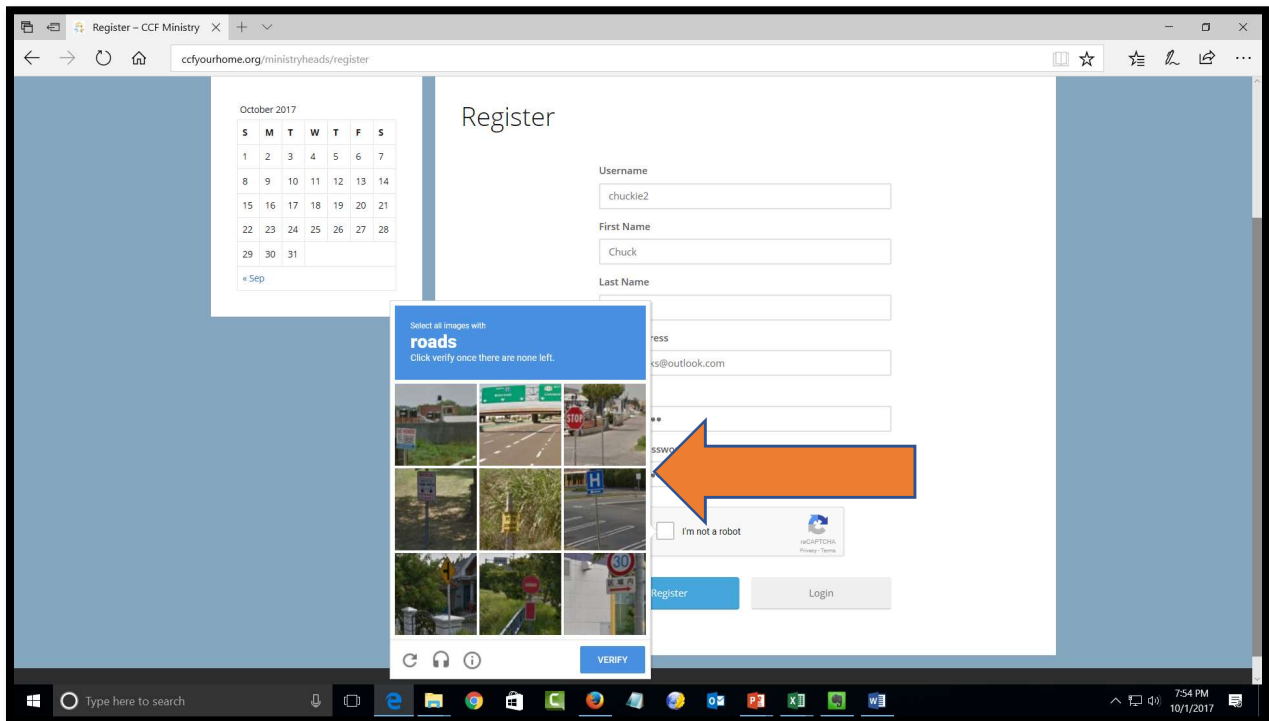


**Step 3: Click "Register" button**
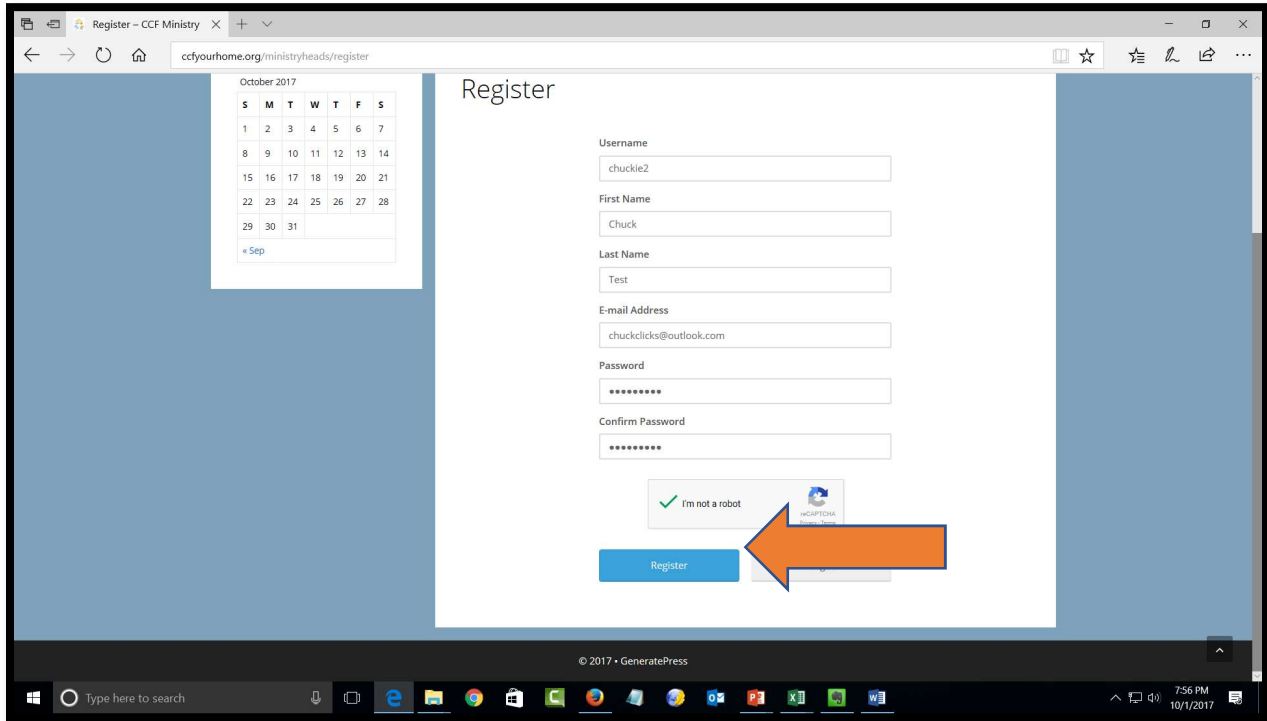
**Step 3: Fill out registration page**

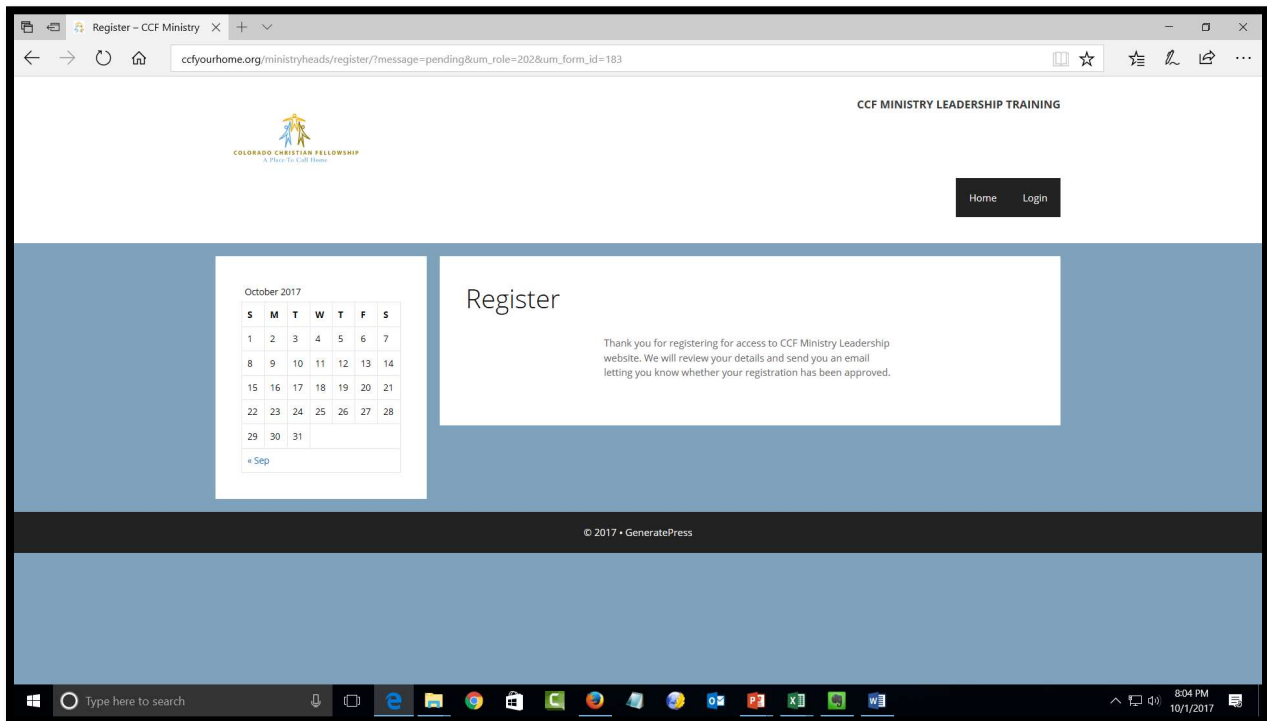**Step 4: Check Captcha box**



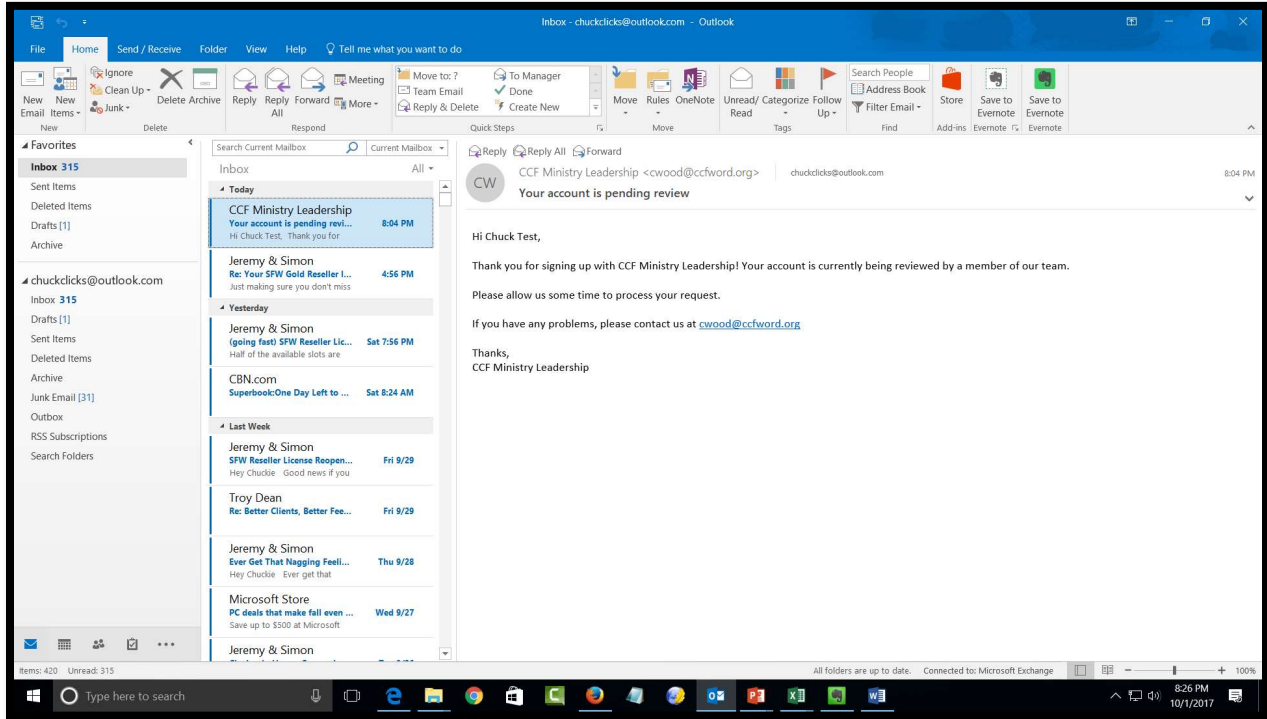**Step: 5 Respond to Captcha Verify pictures**

**Step 6: Click "Register" button**



**Once you click the register button you should see the following page:**

**You will receive two emails after you submit your registration. The first email will be like the email below that explains that your registration is awaiting approval.**



**The second email will look like the email in the image below. You can now go back to the "Login" page and login with userid and password you created in Step 3 - 6**
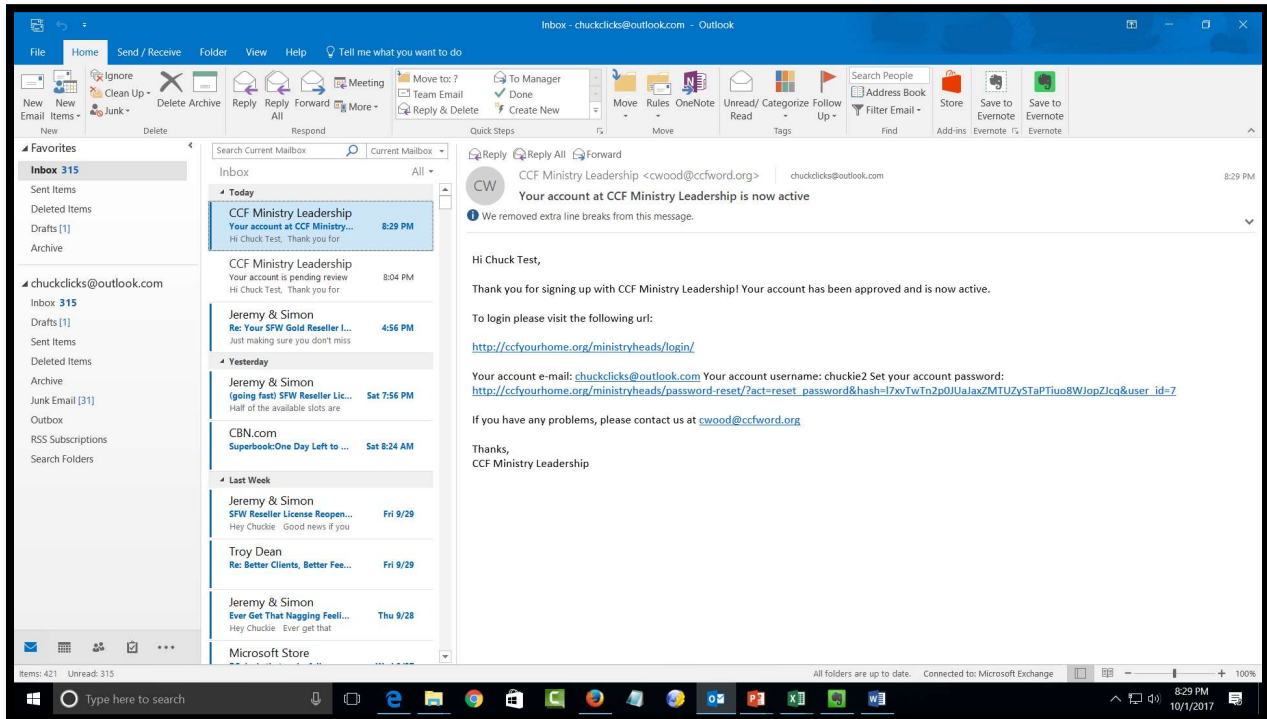
**Step 7: Enter your login information, respond to Captcha verify and click login button:**
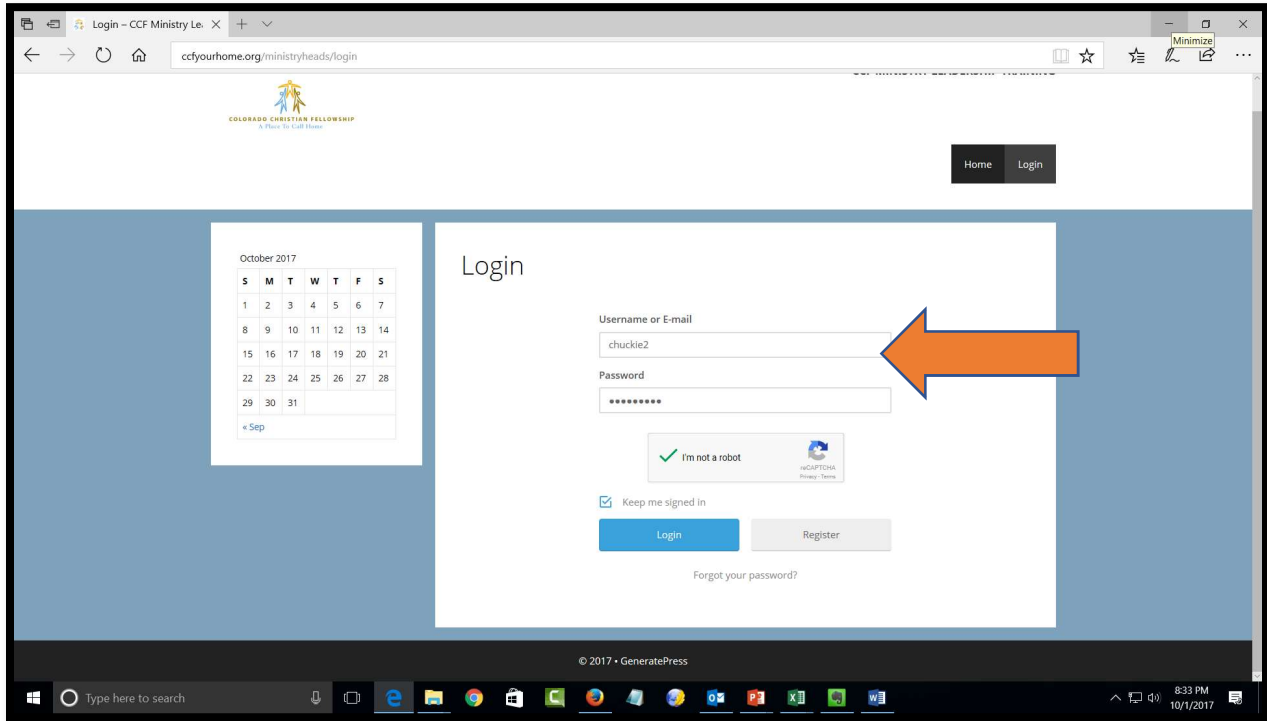


**You have now completed your registration and should now be logged in and see your profile page information:**